

TRENT CONCRETE LIMITED

Job Description

JOB TITLE:	FINISHER
DEPARTMENT:	FINISHING DEPARTMENT
RESPONSIBLE TO:	FINISHING FOREMAN / JUNIOR FOREMAN / FINISHING CHARGEHAND
RESPONSIBLE FOR:	THE FINISHING AND CLEAN DOWN OF PRECAST CONCRETE UNITS
MAIN PURPOSE OF JOB:	TO ENSURE THAT UNITS ARE FINISHED TO AGREED QUALITY STANDARDS, AND TO COMPLETE ANCILLARY WORKS SUCH AS POINTING AND POLISHING, AS EFFICIENTLY AS POSSIBLE GIVING PARTICULAR ATTENTION TO QUALITY, CLEANLINESS AND SAFETY

MAIN DUTIES AND RESPONSIBILITIES:

Working in the steel shop, the post-holder will carry out the duties associated with the manufacture of steel reinforcement cages. The job will include:

- Ensuring duties are carried out to agreed health and safety requirements and make sure company quality standards are met;
- Checking that all machinery / equipment is in good working order and report any faults to either steelshop chargehands or foreman;
- Working to the instructions of the Steel Shop foreman and chargehands with regards to the production programme;
- Ensuring the work area is in a safe and tidy condition and prepared for the manufacture of steel cages;
- Read and understand steel reinforcement cage drawings, paying attention to dimensions, bar sizes, angles and steel types;
- Bringing steel from external areas into the shop;
- Operate and use machinery in a safe and efficient manner to cut steel to required sizes, shapes and dimensions;
- Assemble cages to the required shape and dimensions of the drawings;
- Bring to the attention of chargehands and/or the foreman any problems or issues relating to the cage so that further information is sought and obtained;
- Operate forklift trucks (if authorised by management to do so) to move cages when required;
- Complete the daily steelshop timesheet, accurately recording time spent on each contract.

Other duties include:

- Helping to maintain a safe and tidy working environment by clearing away tools and materials and throwing away unwanted items;
- Operating other machinery if trained and authorised to do so by management;
- Assisting with the unloading of steel deliveries and operating overhead cranes if authorised to do so by management;
- Any other reasonable duties within the factory as required by management.